

Guide to the Records of the Licking County Board of Revision

Repository: Licking County Government, Records and Archives Department

Inclusive Dates: 1900-1918

Administrative History: According to the Ohio County Records Manual, the Ohio General Assembly created county boards of revision or equalization in 1825. These boards consisted of designated county officials, and were intended to correct tax valuations. Currently the board members are the treasurer, auditor and president of the board of county commissioners.

Arrangement: The collection is divided into the following series:

Series 1: Board of Complaints Meeting Minutes. 1914-1918. 1 volume.

Series 2: Decennial Board of Equalization Minutes. 1900-1906. 1 volume.

Preferred Citation: [Series Title]; [Agency]; [Volume and Page Numbers or Box and File Numbers]; [Date]; Records & Archives Department, Licking County Government, Newark, Ohio

Records Series

Series 1: Board of Complaints Meeting Minutes. 1914-1918. 1 volume.

Scope and Content: This volume includes the minutes of Board of Complaints meetings. Minutes typically indicate the names of persons making new complaints, and whether the Board made a decision in response to a new complaint, or took the matter under advisement for a later decision. Some minutes describe decisions of complaints that were raised in previous meetings. The volume contains some loose papers, including "Building Permits from April 11, 1921 to May 20, 1922," notices of valuations, "Complaints as to the Assessment of Real Property" and handwritten notes and calculations. Various charts are also included.

Arrangement: Chronological

Use Note: The Records & Archives Department is unable to provide official copies of these documents. Official copies must be obtained from the Board of Revision.

Series 2: Decennial Board of Equalization Minutes. 1900-1906. 1 volume.

Scope and Content: This volume contains the minutes of the Decennial Board of Equalization. General property locations and the names of property owners associated with valuations under consideration are sometimes included.

Arrangement: Chronological

Use Note: The Records & Archives Department is unable to provide official copies of these documents. Official copies must be obtained from the Board of Revision.